

MINUTES OF A MEETING OF ARNCOTT PARISH COUNCIL HELD ON 23rd May 2023

PRESENT: Paul Wilson, Paul Hooper, Daniel Cooper Luke Collins and (from Item 3) Dinesh Patel.

APOLOGIES: Alex Dean, Martin Byrne,

ALSO PRESENT: Cllr Calum Miller (OCC), Cllr Gemma Coton (CDC)

6 members of the public

1. Election of Chairman and Appointment of Vice Chairman.

Paul Wilson was unanimously elected Chairman of the Parish council for the year 2023/24 and Martin Byrne was appointed Vice Charman.

2. Declarations of Interest

None.

3. Co option of Parish Councillor

It was unanimously agreed that Dinesh Patel should be co-opted onto the Parish council to replace Lee Savidge, who had left the parish and resigned.

4. Minutes of the Last Meeting

The minutes of the meeting held on 7th March 2023 were agreed as drawn.

5. Planning Applications

Reference No.	Location	Proposal/ Description	Validated	Status
<u>23/01253/F</u>	Manor Farm 79 Ploughley Road Arncott Bicester OX25 1NY	Renovation, conversion and demolition of buildings to provide 5 dwellings and associated internal and external works	09/05/2023	Under Consultation
<u>23/01254/LB</u>	Manor Farm 79 Ploughley Road Arncott Bicester OX25 1NY	Renovation, conversion and demolition of buildings to provide 5 dwellings and associated internal and external works	09/05/2023	Under Consultation

Decisions

Reference No.	Location	Proposal/ Description	Validated	Status
<u>23/00546/F</u>	Millstone Cottage 73 Buchanan Road Upper Arnclott Bicester OX25 1PE	Ground and first storey extensions to dwelling house	14/03/2023	Application Permitted
<u>23/00551/DISC</u>	Part Of G Site HQ Bicester Garrison Palmer Avenue Lower Arnclott	Discharge of condition 4 (Travel Plan) 5 (cycle shelter details) of 22/00941/F	28/02/2023	Application Permitted
<u>22/03551/F</u>	Bungalow Adjacent Green Court Kennels Clue Hill Farm Street At Corner Farm Running To The Greyhound Track At Clue Hill Farm Arnclott HP18 9UZ	Demolition of existing bungalow and erection of new dwellinghouse	31/01/2023	Application Refused
<u>23/00217/F</u>	51 Woodpiece Road Upper Arnclott Oxfordshire OX25 1PJ	Construction of new front porch. Construction of a single storey rear extension	26/01/2023	Application Permitted

6. Finance

The Financial report for March 2023 is attached as an Appendix to these Minutes.

Invoices

Payments have been authorised as follows :

8/6/23	A Davies	CI salary	176.68
8/6/23	HMRC	CI tax	44.00
8/6/23	F Milloy	cleaner	140.00
1/6/23	K Forrest	War Memorial	83.00
26/5/23	HMRC	CI tax	44.00
26/5/23	CDC	Dog bins	525.10
26/5/23	P Wilson	Expenses re LS	64.00
26/5/23	A Davies	CI salary	197.28
26/5/23	A Lambourne	Internal audit	28.87
26/5/23	F Milloy	cleaner	140.00

The Parish Council noted and agreed its end of year accounts and its response to its Annual governance review. It also noted the Internal Auditor's report, and authorised the Clerk and the Chairman to sign the documents forming the Annual Governance review.

7. Parish Council matters

War Memorial Garden

A resident has contacted the Chairman asking for details of the 2023/24 budget for plants and maintenance at the War Memorial. As the garden had lost several perennial shrubs due to the severe frosts and cold weather over the winter, they need to be replaced. Estimated costs are £125 to replace large, perennial shrubs to include hebe's, salvia, Angel wings, penstemon and hydrangea, £75 for summer bedding to include begonia, osteospermum, petunia and impatiens, £50 for autumn colour for Remembrance Sunday to include cyclamen and Heathers, £250 in total. They will also be putting in some ground cover plants like aubretia to help keep the weeds down. The Parish Council agreed to authorise expenditure of up to £300 to maintain the garden.

Football Field

At the March parish council meeting, residents raised concerns about footballs being kicked into gardens and against garden fences. It was suggested that a meeting be held with those residents. That has not yet happened, and the Parish Council agreed that a delegation of residents and a parish councillor meet and try to find a solution to the issues.

8. Correspondence

A resident emailed the parish council and has also asked the Chairman personally if the parish council could arrange for the low hanging branches on a tree on the playing field adjacent to the panel fence separating the playing field from Harper Close could be removed. The branches on the tree overhang the fence and children are climbing the tree, crawling along the branches and dropping off into Harper Close. The point at which they drop is very close to where Harper Close residents park their cars and the resident is concerned about possible damage being caused to the cars if a child should land on a car and also possible injury to the child as a result. The parish Council agreed that the Chairman should approach Bicester Tree Services and ask them to sort the issue.

9. Public participation

None

10. Any other business

The Parish Council agreed to reduce its meetings to 4 times a year – in May, July, October and January from the date of this meeting.

11. Date of next meeting

Parish Council Meeting 4th July 2023.